

Author's Guide to Prepare the Full Manuscripts for Quarterly Journal of the Japan Welding Society

Visual-JW 2016

***The International Symposium on
Visualization in Joining & Welding Science
through Advanced Measurements and Simulation,***

in conjunction with

***Symposium on the Research Activities of
Joint Usage / Research Center on Joining and Welding
&
Symposium on Life Innovation Materials
(6-Univ. Collaboration)***

**17-18 November, 2016
Osaka, Japan**

Symposium Special Issue

Organized by Joining and Welding Research Institute,
Osaka University

Co-organized by Japan Welding Society

Instruction for Authors

The special issues of Quarterly Journal of the Japan Welding Society will be produced from the manuscripts prepared by each author by ***Camera-ready Process*** without any reduction of the size. Each author is responsible for final appearance of the paper.

Please use Visual-fullpapertemp.doc for your manuscript preparation

- (1) **Language:** Paper must be written in ***English***.
- (2) **Page Limitation:** The manuscript page-length is mandatory limited to be **five-pages at maximum** and **four-pages at minimum**, including all Figures (line drawings/photographs) and Tables.
- (3) **Figures and Tables:** Figures and Tables should be appeared in the appropriate position in the text. For best quality, the figures should have a resolution of 300 dpi (dots per inch) and over.
- (4) **Typing:** The text should be typed single spaced on A4 size (21 cm x 29.7 cm) paper. Your manuscript should be prepared on a word processor with font “Times” or “Times New Roman” in principle.
- (5) **Title:** The title should be typed in bold style with 14 point (Arial font). The full name of author(s) should be typed in “Times New Roman” with 9 point double spaced below the title.
- (6) **Abstract:** The abstract should be typed with 8 point (Times New Roman) and should not exceed 300 words in length.
- (7) **Keywords:** Five to ten keywords which are relevant to the manuscript should be typed with 8 point.
- (8) **Main Text:** The main text should be typed with 9 point in the style of two columns.
- (9) **Section Headings:** Major section headings should be typed in upper and lower case letters in bold style with 9 point. Minor section headings should be typed in upper and lower case letters with 9 point. Equations, Figures (i.e., line drawings/photographs), Tables and References should be numbered consecutively, beginning with the number one. Equation numbers should be placed in parentheses. Reference numbers quoted in the text should be typed as superscript with closing parenthesis, such as 1), 2),,,.
- (10) **Symbols:** Ambiguities and unusual symbols should be avoided

(11)**Units:** S.I. units are to be used

(12)**Formulae:** The equation should be sequentially numbered such as (1), (2), (3),...

(13)**Acknowledgements and Reference Lists:** Acknowledgements (if any) and the reference list should be typed at the end of main text, in that order.

*References to journals: Author, Title, Journal, volume-number (year), and pages.

*References to books: Author, Book, Publisher (year), pages within the book. In the case of Japanese references, the note (in Japanese) should be placed at the end of the reference.

*References to Conference Proceedings: Author, Title, Conference name, Place (year), pages.

(14)**Affiliation:** The author(s) affiliation should be typed with 9 point at the bottom margin at first page.

(15)**Deadline for the Manuscript:** A manuscript should be submitted *to the registration desk during the Visual-JW2016 by October 18, 2016*. The authors are requested to submit two file formats of MS Word and PDF.

(16)**Others:**

16-1 Introduction for Authors: The Quarterly Journal of the Japan Welding Society is published four times a year. Papers should be directed to those aspects of either fundamental & basic nature or to the developmental & practical application of welding science and engineering.

16-2 Qualification of Submission: Authors should be the members of the Japan Welding Society (JWS) in principle. However, in exceptional cases, authors who are admitted by the JWS and contributors from other countries are allowed to submit papers. Of course, attendees to the Visual-JW2016 are also allowed to submit the paper.

16-3 Copyright: (a) It is the policy of the JWS to own the editorial copyright to the contributions in the Quarterly Journal of the JWS. (b) The copyright of each paper which is published in the Quarterly Journal of the JWS belongs to the respective authors. However, the JWS has the right to use these copyrights for non-commercial purposes on behalf of the authors. (c) If infringements occur, libel of the copyright or any other such problems occur concerning any paper published in the Quarterly Journal of the JWS, the author(s) of the paper concerned must deal with the matter. (d) This rule also applies to the Quarterly Journals of the JWS which have already been published.

16-6 Reviewing: Papers will be reviewed by the Reviewing and Examining Committee of the JWS. Depending on the comments of the reviewers, amendments and/or deletions may be required.

16-7 Acceptance or Rejection: Acceptance or rejection of papers will be decided by the Reviewing and Examining Committee based on the reviewers' recommendations.

16-8 Original Work: (a) Submitted papers should be original work and should not have been contributed in publications elsewhere. (b) Authors are responsible for confirming that "papers are not submitted to any other journals". If such infringements are noticed by the JWS, the papers will be rejected. If infringements are discovered after publication, the paper will be treated as an invalid transaction. As an exception, the papers submitted to each technological committee of the International Institute of Welding (IIW) are acceptable as original works.

16-9 Reprints: Reprints can be ordered when authors submit their manuscripts and the charge will be paid by the author. When ordering, a set of 50 copies should be requested as a minimum.

16-10 Proofs: The nominated author will receive the galley proofs of the paper to check typesetting accuracy. No major changes to the original manuscript are accepted at this stage.

16-11 Page Charge: After papers have been accepted for publication, the author(s) will be requested to pay the page charges promptly. The author is reminded that there will be a publication fee (54,000 JPY/one-paper) additionally for papers accepted for the Quarterly Journal of the JWS after the decision to accept for the publication.

Further detail information is available on the followings:

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